

BOARD OF SELECTMEN MINUTES –June 17, 2013

SUNDERLAND TOWN OFFICES

Present: Mr. Bergeron, Mr. Fydenkevez and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

Behind the Camera: Tom Zimnowski

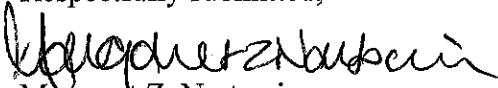
- Call to order at 7:02 p.m.
- Agenda overview by Mr. Bergeron. Mr. Fydenkevez noted the passing of two long-time residents: Doris and Paul Fabry.
- June 3, 2013 Minutes - Motion to accept by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Mr. Bergeron-fair amount of activity on Route 47 last week. Will review film permit guidelines, public safety issues, etc.
- Board Updates - Regional EMS-Mr. Fydenkevez-South Deerfield Fire District Prudential Committee made references to "Sunderland letter" at its meeting. Advise not to use Sunderland letterhead for Regional EMS correspondence. Ms. Nartowicz may have to ask Town of Deerfield if South Deerfield Fire District correspondence will be forthcoming. Mr. Pierce-June 18th EDC meeting is rescheduled to June 25th at 7:00pm. Town Administrator Updates-Route 116 Scenic Byway public forum announcement. Frontier Capital requests update. School administration to discuss requests with Board on July 15th.
- Appropriation Transfer Request - Chief Gilbert-\$3,000 from Police Part-Time Officer Wages to PD Expense. Mr. Bergeron-uniform allowance cost should be a known expense. Motion to approve \$3,000 transfer by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Election Worker Appointments-Motion by Mr. Fydenkevez to appoint Robert Duby and Jean McEnaney, 2nd by Mr. Pierce. Vote 3-0.
- Board of Selectman Committee Designations-Motion to appoint as presented (attached) by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Supplemental FY14 Board/Committee appointments & FY14 Employee appointments - Motion to approve supplemental appointments and appoint slate of employees as presented (attached) by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Lawn Mowing Contract-Town Administrator overview of 1-year contract with option years 2 & 3. Motion by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Treasurer/Collector Resignation - Mr. Bergeron-Herb Sanderson's effective resignation date is June 30, 2013. Newspaper advertisement-deadline for resumes July 1, 2013. Motion to accept resignation with regret and fond memories by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Appropriation Transfer Request - Fire Department Appropriation Transfer request-\$3,000 from Ambulance Wages to Ambulance Expense. Motion by Mr. Pierce, 2nd by Mr. Bergeron. Vote 3-0.
- Open Space & Recreation Plan Update-Nancy Pick-OSRP valid for 7 years. Sunderland's plan is long outdated. Letters from Board of Selectman, Planning Board, Conservation Commission (ConCom) needed. Draft plan needs to go to FRCOG for comment. Ms. Pick-Overview of history, process, and interest in preparing update. Mr. Fydenkevez-ConCom should review APR acreage and bring long-term plan to Board of Selectman. Mr. Pierce- GIS will be useful tool for open space inventory, and master planning. Ms. Pick-process included public forum in October, 2012 and surveys. Mr. Bergeron-still opportunity to read through update and make comment. Over next two weeks, review and comment and bring back for July 1st Board of Selectmen approval. Ms. Pick-recognition to OSRP Committee.
- FY14 FCSWMD Sludge Hauling Agreement - Motion by Mr. Fydenkevez to sign agreement, 2nd by Mr. Pierce. Vote 3-0.
- Road Sign Reflectivity Program (FHWA) – Written summary and recommendation from Highway Superintendent. Motion to adopt plan as a replacement program by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- FCAT FY14 Budget-Doug Finn presented overview of FCAT funding through PEG Access fees and noted that FCAT is growing. Looking for additional part-time staff to assist with outreach and underwriting efforts. Would like to reach out and partner with Frontier Regional School. Discussion regarding FCAT capital. FY14 will use a portion to FY13 retained funds to purchase capital assets. Discussion regarding use

of space at Frontier Regional School; opportunities for increased cooperation between FCAT and Frontier; public access collaboration. Mr. Fydenkevez-caution trying to keep pencil sharp with regard to budget maintenance. Would have concern if money keeps going into reserves. FY14 assessment request: \$34,335. Sunderland Telecommunication Committee recommends funding. Motion to approve FACT FY14 budget by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.

Warrant and correspondence by signature.

Motion to adjourn by Mr. Fydenkevez and 2nd by Mr. Pierce. Vote 3-0. Meeting adjourned at 8:31pm.

Respectfully submitted,



Margaret Z. Nartowicz
Town Administrator